

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in special session, with Lenny Eliason presiding, Chris Chmiel and Charlie Adkins in attendance.

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the following agenda:
Athens County Board of County Commissioners

Meeting Agenda for Monday, April 20, 2026 Convenes at 9:00 a.m.

Approve Agenda

9:00 DJFS Special Meeting

ADJOURNMENT

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Special Meeting

Attendees:

Ohio Department of Job and Family Services:

- * Sean McCarthy - General Counsel
- * Amanda Blackford - Chief Administrative Officer
- * Sabrina Jamison - ODJFS Representative (Project/Process Liaison)
- * Bill Teetes - Communications Representative

County Officials and Staff:

Charlie Adkins - County Commissioner
Lenny Eliason - County Commissioner
Chris Chmiel - County Commissioner
Alison Pierson - Clerk
JoAnn Rockhold - Administrator
Keith Wiens - Interim Executive Director
Jason Terry - Social Services Director
Lisa Radford - Assistant Director

Auditor's Office:

Brandi Coey - Finance Director
Jill Davidson - County Auditor

Media:

David Forster - WOUB News
Gabriel Scotto - Athens Messenger
Helen King - League of Women's Voters

Overview of Monitoring Process:

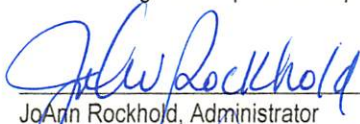
- * ODJFS Sabrina Jamison explained that routine monitoring visits are conducted to ensure compliance with federal and state funding regulations. During the review of Athens County:
 - * It was identified that federal funds had been used for building-related expenses, which are generally not allowable unless specifically approved by the federal government.
 - * The expectation is that buildings are funded with local dollars, with limited opportunities for cost recovery through approved processes.
 - * Additional expenditures charged to federal funds were also identified as unallowable.
- * Findings and Required Adjustments:
 - * A formal monitoring report was issued identifying all costs improperly charged to federal funding sources, requiring those costs to be recoded to local funds.
 - * ODJFS conducted a deeper review of staff activity coding (Random Moment Sampling – RMS) and found misallocated staff time charged to grants where activities were not allowable.

- * The total financial adjustment required was calculated based on both the original monitoring findings and the improper staff activity allocations.
- * HAPCAP Bed Bug Program Issue:
Commissioner Eliason questioned the following:
 - * A specific finding involved approximately \$100,000 in costs related to a bed bug program administered through HAPCAP, which were deemed unallowable under TANF funding.
 - * The disallowance was due to the absence of required PRC (Prevention, Retention, and Contingency) applications and eligibility documentation.
- * ODJFS Sabrina Jamison clarified that:
 - * The costs are not allowable under TANF without proper documentation.
 - * The county may choose to pursue reimbursement or resolution with HAPCAP independently, but ODJFS cannot determine or enforce such a claim.
- * Eligibility Requirements for TANF/PRC Funding:
 - * For expenditures to qualify under TANF/PRC:
 - * A completed PRC application must be on file.
 - * The recipient must meet TANF eligibility criteria.
 - * ODJFS noted they provided an opportunity for documentation to be submitted but did not receive sufficient evidence to validate eligibility.
- * Mixed-Funding Program Guidance:
 - * Commissioner Eliason's question was raised regarding programs that serve both eligible and non-eligible individuals (community events or service programs).
 - * ODJFS advised that:
 - * Costs must be properly allocated based on the proportion of eligible vs. non-eligible participants.
 - * Counties must maintain documentation supporting the allocation methodology.
 - * Allocation is permitted but must be reasonable, documented, and compliant with funding rules.
- * Discussion and Clarifications:
 - * Commissioner Eliason asked questions regarding:
 - * Potential recovery of disallowed funds.
 - * Differences in allowability across funding sources.
 - * Proper documentation and compliance requirements.
 - * ODJFS Sabrina Jamison emphasized that allowability varies by funding source, and compliance must align with the specific rules governing each funding stream.


Adjourn

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to adjourn the above meeting.


The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.



 JoAnn Rockhold, Administrator




 Alison Pierson, Clerk



 Lenny Eliason, President



 Charlie Adkins, Vice-President



 Chris Chmiel